

WordPress Fundamentals

Course #: WP-100 **Duration:** 1 day

Prerequisites

None.

Details

In this course, you will start with the basics of setting up WordPress and learn how to create and maintain a successful WordPress site. You will learn about the WordPress dashboard, how to create and manage posts, comments, and pages and how to change the appearance of your site.

Software Needed

None.

Outline

WordPress Fundamentals

- **Getting Started and Setup Options**
 - Introduction and Setup Options
 - Versions of WordPress
 - WordPress Sites
- **WordPress Dashboard**
 - WordPress Dashboard
 - Features
 - Navigate to and from Reader
- **Posts**
 - Categories
 - Tags
 - Option 1: Create a tag when writing a post
 - Option 2: Manage tags in Settings
 - Deleting Tags
 - Posts
 - Editing Posts
 - Deleting Posts
- **Comments and Feedback**
 - Comments
 - Reviewing Comments
 - Feedback
 - Viewing Feedback
- **Appearance**
 - Appearance
 - Themes
 - Choosing a Theme
 - Modifying a Theme
 - Adding a Logo and Site Icon

- Changing Fonts
- Changing Menu Options
- Adding a Widget
- **Pages**
 - Creating Pages
 - Adding a New Page
 - What's Next
- **Reader Page**
 - Reader Page
 - Features
 - Searching for Posts